



**INTERNAL QUALITY ASSURANCE CELL  
ISWAR CHANDRA VIDYASAGAR COLLEGE  
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**Action Taken Report (ATR)- 2018-19 based on the Plan of Action**

ATR is based on the recommendations laid by NAAC committee during their visit to ICV College for its 2<sup>nd</sup> cycle accreditation during December 2013.

<b>Plans for implementation as recommended by NAAC during their visit on December 2013</b>	<b>Action Taken Report (ATR)</b>
<b>Up gradation of library and related facility</b>	<ul style="list-style-type: none"> <li>✓ Library is now equipped with Library Management Software e-Granthalaya Cloud Version 4.0 provided by NIC, New Delhi.</li> <li>✓ Reading room with CCTV surveillance.</li> <li>✓ Books, Journals and e- journals available (43000 approx)</li> <li>✓ Access to INFLIBNET resources.</li> <li>✓ OPAC software for online searching of library resources.</li> <li>✓ Online question bank and e- tutorials facility for students.</li> <li>✓ Registered library user can check their transaction details through online mode.</li> </ul>
<b>Add-on courses</b>	<p>Permission has been sought from Department of Education (Higher), Govt. of Tripura.</p>
<b>ICT based teaching and learning</b>	<ul style="list-style-type: none"> <li>➤ Laptops and Projectors have been provided to all Departments.</li> <li>➤ Provision for one ICT enabled classroom for each Department.</li> <li>➤ Few class rooms are also facilitated with audio visual and Internet system.</li> <li>➤ Fund has been allocated to make two more smart Class rooms.</li> </ul>
<b>Faculty development activities</b>	<ul style="list-style-type: none"> <li>➤ Teachers are encouraged for courses like Orientation, Refresher, Summer School, Online courses under MOOCs and other training programme and in this academic session 10 teachers have attended Faculty Development</li> </ul>



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	<p style="text-align: center;"><b>Programme</b></p> <ul style="list-style-type: none"> <li>➤ 03 teachers successfully completed online Refresher Programmes and few more have enrolled under MOOCs.</li> <li>➤ 40 Faculties including College Staff participated in 17 days Computer Training Programme organised by NIELIT, Agartala.</li> <li>➤ Two Faculties of the College underwent 3 months of training in NCC from Officers' Training Academy, Nagpur, Maharashtra. They were awarded with Lieutenant posts in NCC wing of Armed Forces.</li> </ul>
<p style="text-align: center;"><b>Introduction of soft skill and communication skill among students</b></p>	<p>Students were introduced to Softwares like C-compiler and Tinybasic for Computer Programming and SciDAVis for data analysis and Visualisation Programme.</p>
<p style="text-align: center;"><b>Career Counselling and Guidance Cell</b></p>	<p>Career counselling cell organised different career guidance programme.</p> <ul style="list-style-type: none"> <li>➤ Coaching to the students for competitive examination.</li> <li>➤ Two days orientation programme jointly organised with BSF to encourage students to join defence services.</li> </ul>
<p style="text-align: center;"><b>Research Activities</b></p>	<ul style="list-style-type: none"> <li>➤ Teachers are motivated for research and developmental activities.</li> <li>➤ Two day National Seminar on "Environmental Issues and Sustainable Development" was organised.</li> <li>➤ Proposal for seminar symposium is also submitted.</li> <li>➤ Science Forum has organised various quiz programme and scientific popular lecture.</li> <li>➤ Opening of Central Instrumentation Centre for facilitating of research activities.</li> <li>➤ Project proposal were sent to the different funding agencies.</li> </ul>
<p style="text-align: center;"><b>Total computerisation of college administrative affair</b></p>	<ul style="list-style-type: none"> <li>➤ The Office of the Principal, all Academic Departments, Library, Establishment, Stipend, Examination, Cash and Account section are fully computerised.</li> <li>➤ Admission process is fully computerised.</li> </ul>



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	<p>➤ Cash and Account section uses HRMS and PFMS for billing.</p>
<p><b>Developmental activities through IQAC</b></p>	<p>Recently IQAC has initiated the following process:</p> <ul style="list-style-type: none"><li>✓ Awareness Programmes for students and teachers</li><li>✓ Organising seminar and symposiums</li><li>✓ Collection of Feedback from the students regarding performance of Department and individual teacher.</li><li>✓ Collection of feedback regarding syllabus from students' and faculty.</li><li>✓ Collection of feedback from Alumni on the Institution.</li><li>✓ Parent Teacher meeting for effective evaluation of performance of students and for holistic development of the academic activities.</li><li>✓ Career guidance workshop was organised in association with career counselling cell of the College.</li></ul>
<p><b>Sensitivity programmes for differently able and visually challenged students</b></p>	<ul style="list-style-type: none"><li>❖ Jaws software, Open Book Reader and Eclipse Writer DAISY Conversion Software has been installed in the College library for visually challenged students' and teachers'.</li><li>❖ Special lavatory and ramp has been developed for differently abled students and staff's of the institution.</li></ul>